

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the PIMA COUNTY/TUCSON WOMEN'S COMMISSION and to the general public that the PIMA COUNTY/TUCSON WOMEN'S COMMISSION Will hold the following meeting which will be open to the public

**Pima County/Tucson Women's Commission
Annual Retreat**

Saturday, June 22, 2019 – 10:00 AM – 12:30 PM
Joel D. Valdez Main Library, Lower Level Meeting Room,
101 N. Stone Ave, Tucson, AZ 85701

LAR/Approved Minutes

1. **Call to Order:** 10:20am.
2. **Roll Call** – Alma M. Hernandez
Present – A. Dumka; A. (AJ) Flick; A. Hernandez, Secretary; O. Lundin; A. Monroy, Vice-Chair; S. Muney; M. Phininzy, Chair; B. Smith, Treasurer; K. Smith; A. Sykes, Asst. Treasure; M. Valdez-Cardenas; J.P. Wilhite; **Absent** – M. Parham; C. Steiner.
3. **Review and Approval of Minutes** – Alma Hernandez
AJ Flick made a motion to accept amended minutes for May 15, 2019. A. Sykes seconded the motion. MOTION PASSED with a full vote. YES – 12: A. Dumka; A. (AJ) Flick; A. Hernandez, Secretary; O. Lundin; A. Monroy, Vice-Chair; S. Muney; M. Phininzy, Chair; B. Smith, Treasurer; K. Smith; A. Sykes, Asst. Treasure; M. Valdez-Cardenas; J.P. Wilhite NO: Zero
4. **Review By-Laws** – MaryAnn Phininzy
 - a. **Election of Officers** – A. Monroy will step down from the Commission due to a new position with Supervisor Elias office as special assistant. Commission will be in need of a new Vice-Chair. The duties of the Vice Chair were explained. The position is opened to current Commissioners. Those interested in the position will send a letter of intent specifying their qualifications to the Chair, M. Phininzy. All letters of intent need to be sent to the Chair by July 1, 2019. The Chair will send the letters of intent to the full commission prior to the next full commission meeting. The vote for a new Vice-Chair will take place at the next full commission meeting. Next Spring the remaining elected officer's positions will be up for review and re-election.
 - b. **Budget Review 2019** – the computer is still down. B. Smith will contact a technician to fix it. Until Treasurer can assess Quick Books we will not have a copy of report. As of now the commission continues to operate in a deficit. Two offices still remain available for rent, Suite D and smaller inner office. A rental announcement needs to be created. The building still needs repairs, specifically to the Adobe walls. These items need to be kept in mind as it will affect the budget later. Treasurer, B. Smith believes QuickBooks should be online and made a request to have it added to FC meeting agenda in August for a vote.
 - c. **Review and Reflect on the past year** – Commissioners believe the commission needs to be more visible in social media and have someone who is willing to be present in the community. A commissioner needs to be committed to participate in community events. Commissioners shared comments thoughts about having someone who is dedicated to social media to possibly join commission. An emphasis will be given to recruit a new commissioner who is comfortable with social media and the internet. A suggestions is to

add it to the strategic plan.

d. **Strategic Plan** – Committee work and report out

- **Women's Health Committee**

- Tucson Go Red Luncheon Heart Disease, September 14, 2019
- Breast Cancer Awareness Walk, September 29, 2019 7am.
 - Opportunity to host a table – about sponsorship.
 - Olivia and Christa will be staffing the table at these two events.
 - There is a need to have a new brochure printed to hand out at these events, request was made to the branding committee.

- **Financial Power for Women and Girls Committee**

- June 1, 2019 10:00am – 11:30am at the Commission office – Debrief: the event went well and had a good turnout. 18 people attended, they were very engaged, took a lot of notes and gave great feedback. Commission will consider offering a similar event in the future. This event was the most read events on the commission page and social media. Content and image matters.

- **Branding/Visibility Committee** – the committee has not met and will coordinate to meet.

- **Community Outreach: Inform and Educate Committee**

- Running and Winning – they are taking a break in August. There needs to be a commissioner - they meet once a month at 2pm, A. Sykes will step in and attend until a person is replaced in Vice-Chair. The event will take place on Thursday, September 19. The next meeting is on August 6, 2019, at 2p.m., this will be the last meeting before the event.

- **Women's Equality Day**

- Sangria Saturday Salon of Women's Equality Day Celebration at the YWCA August 24, 2019 4:00pm – 6:00pm
 - The commission is sponsoring the event in collaboration with other organizations. It will be a social celebration. There will be snacks, drinks and Sangria. All organizations are donating \$75 for the food.
 - An invite will be sent via Event Brite invite to RSVP.
 - B. Smith gave a signed check of \$75 to A. Dumka to cover the Commission's sponsorship
- **Nomination Committee** – Two people have expressed interest in joining the Commission. They have scheduled meetings with the Committee. These two people will be invited to attend the next FC meeting for an interview.

5. **Business and Update**

a. List of expertise – Maria Parham no action was taken.

b. Domestic Abuse – A Survivor's Guide

- A.J Flick suggest using Canva to create the new Guide.
- An intern will be selected to take on the work of researching and updating the guide.
- B. Smith will create a contract for the internship with the Commission for \$500.
- Executive Committee
 - Heating and Cooling – TO BE TABLED for next meeting.
 - Rental Space available – A new advertisement needs to be made.

6. **Next Commission meetings:**

- EC Meeting – July 3, 2019 at 5:30p.m.
- FC Meeting – July 17, 2019 at 5:30p.m

7. Upcoming events and Announcements:

- a. Does anyone have anything to add – N/A
- b. The Fast Pitch Program is open to any registered 501c3. Application is open. Contact svptucson.org. They get a 2-month free program to learn to talk to organizations.

8. Adjournment: 12:17p.m.

**Persons with a disability may request reasonable accommodation by contacting the PC/TWC at (520) 624-8318.
Request should be made at least 48 hours before the scheduled meeting to allow time to arrange the
accommodation.*